



Pre-Interview Application for Employment

Fax to: 312-321-0632 and we will contact you for an interview

Please complete both pages. Please print.

Date of Application: _____

Personal Information

Name: _____

Address _____ Home Phone: _____

City/State/Zip: _____ Other Phone: _____

e-mail: _____ Best Number to reach you: _____

How did you hear about Shoreline? _____

Education

High School _____ Graduate _____

College Attended/Attending _____ (Expected) Graduation Date _____

Years Attended _____ Major/Course of Study _____

Other Training/Special Skills _____

Availability:

Start Date:

End Date:

Monday		Tuesday		Wednesday		Thursday		Friday		Saturday		Sunday	
From	To	From	To	From	To	From	To	From	To	From	To	From	To

Work Experience:

From To

Company _____

Street Address _____ Telephone _____

City/State/Zip _____

Supervisor Name _____ Ok to call supervisor for reference?

Position _____ Salary \$ _____ Per _____

Responsibilities _____

Reason for Leaving _____

From To

Company _____

Street Address _____ Telephone _____

City/State/Zip _____

Supervisor Name _____ Ok to call supervisor for reference?

Position _____ Salary \$ _____ Per _____

Responsibilities _____

Reason for Leaving _____

For office use only: interview date _____ Mgr. _____

Please answer the following questions. Please print.

What would you say is your most desirable quality as an employee?

What is one short-term goal you have when entering a new job?

What aspect of a job is most important to you? (i.e.- pay, hours, people, management etc.)

Do you have a driver's license? Yes No

What will be your main mode of transportation to work? _____

Medical Health/Physical Questions

Do you currently have any health problems or physical limitations that would prevent you from working during scheduled hours or performing any specific tasks?

Yes No

If yes, please explain _____

Can you pass randomized drug tests?

Yes No

Can you swim?

Yes No

Can you perform physical activity?

Yes No

If Yes, can you lift 50 pounds?

Yes No

In case of emergency, please notify:

Name _____

Telephone _____

Address _____

City/State/Zip _____

Relationship to you _____

In conjunction with your application for employment, a routine inquiry may be made. This inquiry typically concerns information on an applicant's character, general reputation, personal characteristics, and work habits. Further information on the nature and scope of such a report, if one is made, is available to you upon written request.

It is also understood and agreed that I will serve on a probationary period not to exceed 90-days, during which time the company may terminate my employment for any reason not contravening Federal or State regulations.

It is understood and agreed that any misrepresentation by me in this application will be sufficient cause for cancellation of the application and/or for a separation from the company's service if I have been employed.

Applicant Signature

Date